

FOREIGN DOSSIER CHECKLIST

Two (2) Originals of Each Document Required Each Document Should Have its Own Certifications Attached

1. _____ Certified Birth Certificates with State Certification attached
2. _____ Certified Marriage Certificate (if applicable) with State Certification attached
3. _____ Certified Divorce Decree(s) (if applicable), with State Certification attached
4. _____ Certificates of Health (each parent) – **MUST BE TYPED**
5. _____ Witness Statements (2 witnesses per couple) – **MUST BE TYPED**; This form can be found on our website
6. _____ Name Affidavit (include names as listed on I-600 and Home Study) **MUST BE TYPED**; This form can be found on our website
7. _____ Local Police Clearance (each parent) – **MUST BE TYPED**
8. _____ Employment Letter (each parent) – **MUST BE TYPED**
9. _____ Photo Collage – Does not require notarization or certification
10. _____ Home Study & Male/Female Role Model Addendum (Single Parent Adoptions)
11. _____ Home Study Agency License notarized as true and exact copy
12. _____ I-171H Notice of Favorable Determination (Keep original in safe place and send us two good copies)

SEND ABOVE DOCUMENTS VIA FEDERAL EXPRESS TO EAC ALONG WITH:

- A. _____ International Adoption Service Agreement (keep one copy for your records)
- B. _____ Addendums A, B, C (keep one copy for your records)
- C. _____ \$2,400 Dossier Fee, payable to EAC
- D. _____ \$3,950 Contract Fee, payable to EAC

Foreign born applicants who are now naturalized United States citizens need to submit state certified true and exact copies of Certificate of Naturalization as well as Consulate Authenticated original birth certificates as part of their dossier