

DOCUMENT AUTHENTICATION INSTRUCTIONS

Please *carefully* follow the instructions below regarding authentication of your foreign dossier:

- All documents are to be typed with ORIGINAL signatures and have its own certification attached. All documents need to be **LESS THAN SIX MONTHS OLD** when received by EAC.
- All documents MUST have full legal name as it appears on passport and signed the same. **PLEASE FORWARD A XEROX COPY OF ALL DOCUMENTS TO EAC BEFORE NOTARIZING FOR REVIEW.**
- Please check with your county courthouse to see if the county certification step is required in your state of residence prior to apostilling. If you reside in NY, check with your consultant about a 2nd certification required in certain boroughs. ****MAKE SURE NOTARY COMMISSION DOES NOT EXPIRE FOR ONE YEAR****
- **Typos, write-overs, or using white-out on a document will render it invalid**
- If a family moves at any time prior to completion of the adoption, the dossier MUST be re-done.
- **Guardian should be no older than 50 and no single men**

DUE TO THE NECESSITY TO TRACK THE DOCUMENTS THAT EAC RETURNS TO YOU, ALL DOCUMENTS WILL BE SENT VIA YOUR FED-EX ACCOUNT