

# INFORMATIONAL SAMPLE FOR WAITING LIST LETTER

***Instructions:***

Please Retype: Use this as a guideline only!  
Do not mention any agency or European  
Adoption Consultants, Inc. in the letters.

**DO NOT ADDRESS THE LETTERS TO  
ANYONE**

***Instructions:***

Please state: *“Willing to accept mild  
medically correctible conditions”*

**DO NOT REQUEST HEALTHY**

Our names are John A. Doe and Jane A. Doe and we reside at 1234 Adoption Lane, Adoption City, Ohio 12345, USA. We were married on January 1, 1991.

... state reason for adoption decision and adoption request; sex and general age of child requested

... state *“Willing to accept mild medically correctible conditions”* **DO NOT REQUEST HEALTHY**

Please provide us with the medical information and photo of the child matching our application that is available for adoption. We ask you to pass the information about the child and photo to the agency representative.

Please place us on the waiting list to adopt a child.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

**DO NOT DATE OR NOTARIZE THESE LETTERS!**