

SAMPLE

****POLICE DEPARTMENT LETTERHEAD****
(Informational sample only –
State may issue in a different format)

Date

To Whom It May Concern:

This is to certify that the _____ Police Department has no record of _____ ever having been convicted or sentenced to imprisonment for the offences in the State of _____, or of having been taken into custody on a charge that is punishable by imprisonment.

The _____ Police Department also has no records of _____ being arrested for crime directed against the form of government of the United States of America.

Sincerely,

Signature of Police Department Representative